

PTC-SC
Meeting Minutes

March 2, 2016 – 9:30 a.m.
Los Angeles County Office of Education
Downey, CA

I. Call to order

A. Rocha called the PTC-SC board/officers meeting to order at 9:45 a.m. on March 2, 2016. This meeting was conducted prior to the PTC-SC Luncheon at the Los Angeles County Office of Education in Downey, CA.

II. Roll call

The following persons were present:

P. Bourne	L. Kwan
J. Bourne	F. Olmos
V. Cordero	A. Rocha
P. Deines	J. Smith
G. Gomez-Canul	A. Tompkins
R. Kirchner	

III. Officer Reports

1) President Elect – Vincent Cordero

- V. Cordero did not have any comments at this time.

2) President – Alfredo Rocha

- A. Rocha said that he was pleased that they had so many people RSVP for the first luncheon.

3) Past President – Pauline Bourne

- P. Bourne reminded everyone that communications need to go to A. Rocha now since he is the president.

4) VPs of Communications – Jessica Landin and Jung Park

- J. Park asked about the PTC-SC newsletter and whether it should still continue.
- A. Tompkins said that the newsletter has been discontinued and that any news can be posted on the website's newpage section.
- J. Park said that she will keep the old newsletters on the website but will put them in an archived section.
- J. Park asked whether we still had a PTC-SC membership directory.
- J. Smith said that the directory was discontinued a long time ago.
- A. Rocha said that J. Park is doing a great job updating the website and keeping our social media updated.

5) VP of Programs – Rhiannon Kirchner

- R. Kirchner said that we reached capacity for the luncheon (65 count) and was concerned that some people might come that did

not RSVP and there would not be enough food for everyone. Everyone agreed that those who did not RSVP would not be turned away, but if the food was running low those people would be informed that they will not be able to partake in lunch.

- R. Kirchner said that she has been looking into an Orange County location for the next luncheon. Some places that were suggested are San Antonio Winery and the Orange County Sanitation District. Some topics that have been suggested are innovations and millennials in the work place. R. Kirchner also said that she could get some suggestions from those attending the luncheon to see what they would be interested in hearing about, or if anyone would be interested in being a presenter at a future luncheon. A. Tompkins said that we could follow-up the luncheon with an email to members and something on social media to ask people for suggestions for topics.
- V. Cordero and J. Smith both thought that an interesting topic for a luncheon could be NeoGov trainings and innovative ways to use the program in recruitment.
- P. Bourne said that the San Diego County Office of Education would like to have the Competency Modeling training done at their district and offered to host a luncheon.

6) VP Conferences – Gabino Gomez-Canul

- G. Gomez-Canul distributed a hand-out that showed the results of the survey that was taken by members. The most popular theme/topic that was suggested was succession planning. The majority of those that took the survey said that they would like the conference to be at the same location as last year and in the November timeframe. Everyone present agreed that we should try to have the conference on a Thursday this year to see if attendance will increase. November 3rd is the proposed date.
- P. Deines spoke about possible speakers we could use, including speakers from Google or NeoGov.
- A. Rocha said that he will be attending the SIOP conference this year and will network to get speakers.

7) Treasurer – Joleen Bourne

- J. Bourne said she will be handling the registration table for the luncheon.
- P. Bourne reminded J. Bourne that the taxes will need to be filed.
- P. Deines said that he thinks WRIPAC may not have paid for their sponsorship at the last PTC-SC conference and that he would follow-up with them to make sure they pay.

8) Secretary – Jenni Smith

- J. Smith thanked F. Olmos for taking the minutes at the last meeting in her absence.

9) Directors-At-Large – ab lib

- L. Kwan said that we could encourage members to pay their membership dues earlier by offering a discount if they pay in the

beginning of the year. Most members don't pay their dues until they come to a luncheon.

IV. New Business

1) Approval of minutes from most recent meeting on January 19, 2016.

- **A. Tompkins made a motion to approve the minutes of the January 19, 2016 meeting. P. Bourne seconded the motion. All present concurred.**

2) Approval: Business cards, PTC-SC conference supplies (e.g., pens, notepads, sticky notes), Name tags for new Officers, and digital recorder.

- **A. Tompkins made a motion to approve all of the requested purchases. R. Kirchner seconded the motion. All present concurred.**

3) Nomination and election of Executive Director

- **A. Tompkins made a motion to elect Alfredo Rocha as the Executive Director. P. Deines seconded the motion. All present concurred.**

4) Change in Officers for bank account after today's meeting/luncheon

- **A. Rocha and J. Bourne will now be put on the account. P. Bourne, R. Moreno, and J. Beard will be removed from the account.**

5) 2016 Stephen E. Bemis Award

- **A. Rocha asked F. Olmos and A. Tompkins to be involved in this process. The nomination needs to be in by March 31, 2016.**
- **P. Deines suggested that members be surveyed to see who they would like to nominate this year.**
- **J. Park said that she could help get the survey out.**

6) Forming a Nomination Committee

- **A. Rocha asked V. Cordero to form a committee to ensure that we find nominations for the officer positions for the next year.**

IV. Next Board Meeting

Next Board meeting will be determined at a later date.

V. Adjournment

- **A. Rocha adjourned the meeting at 10:41 a.m.**

Minutes submitted by: J. Smith