
PTC BOARD/OFFICER MEETING

Meeting Minutes

August 24, 2005

Time: 1:00 p.m.

Taix Restaurant

Meeting Classification: Board/Officer's Meeting
Meeting Facilitator: Ed Hane
Board Members in Attendance: E. Hane
P. Maher
Officers in Attendance: K. Olson
A. Forsberg
Public Present: M. Milhalevsky

I. The meeting was called to order by Ed Hane.

II. The minutes for the February 23, 2005, March 23, 2005, and July 27, 2005 were approved without corrections.

III. Open issues:

A. Monthly Meeting Location

It was decided that the PTC lunch location would remain at the present location for the remainder of the year in order to determine if the membership liked this location. Also, this would provide time to generate alternate meeting ideas and locations and to analyze data provided by membership in terms of who is attending and where each attendee is coming from. The data is being analyzed in terms of zip code, which was Pat Maher's idea.

B. Presenter Gifts

Exchanging the traditional PTC pens for a gift certificate, for program presenters, was discussed again. This time there were two presenters thus the \$50.00 gift certificate was divided so that each had a \$25.00 dollar certificate. Upon surveying the presenters, each was supportive and happy with the presenter gift. It was decided that providing presenters with a gift certificate, in the amount of \$50.00 per presentation (to be divided equally among presenters if a joint presentation format was utilized) from Barnes and Noble would be continued for the present.

C. Discussion of a Winter Banquet

The date and time for the PTC-SC Winter Banquet was decided on: December 7, 2005, from 6:00-9:00pm at the Taix Restaurant. Possibilities for menu options were discussed, such as catered appetizers. The restaurant stipulation was that a 50-person minimum was needed. Ed Hane indicated this stipulation should be explored further to determine its exact meaning. It was determined that this be advertised by announcing it at all the lunch meetings, the PTC fall conference and be posted on the PTC webpage. It was also decided that Pat Maher and Kristin Olson would oversee the program and logistics for the Bemis Award Nominees portion of the

evening, which would involve contacting the nominees and inviting them, and providing the certificates.

D. Email Voting

Pat Maher reported on the progress of email voting and the issues associated with this process. A handout was provided to the officers and members present summarizing the different issues to be considered prior to drafting bylaw language. It was decided that Pat Maher would send the handout, via email, to the individuals not present at the meeting. The uses of email voting were discussed and some of the ideas generated are as follows:

- Limit email voting to urgent items that need immediate attention prior to the next meeting,
- Anything that can be voted on at a regular meeting can be voted on via email,
- Email votes will need to be recorded and incorporated into the minutes,
- An email voting facilitator will need to be decided on, and this person will need to show discretion in allowing items to be voted on via email, as some items will require further discussion prior to voting, and
- Email voting should not be used as a forum for discussion, rather its function should be limited to voting thus individuals e-voting should approve an item the way it is or abstain for further discussion of the item.

IV. Officer Reports:

There were no officer reports.

V. The meeting was adjourned by Ed Hane.