

PTC-SC

Meeting Minutes

April 27, 2011

I. Call to order

Brandon Tietze called to order the regular meeting of the PTC-SC board/officers at 9:40 a.m. on April 27, 2011 at Luminarias restaurant in Monterey Park.

II. Roll call

The following persons were present:

B. Arko	D. McBride
M. Arnoldus	S. Pilch
P. Deines	J. Stiegelmar
M. Escobedo	B. Tietze
J. Koch	A. Tompkins

III. Old Business

- 1. A. Tompkins moved to approve the minutes from January 11, 2011 meeting. B. Arko seconded the motion; All concur verbally. (One Abstention, M. Arnoldus was not at the January meeting)**

IV. Officer Reports

1. President Elect

J. Kahn was not present at the meeting. Per B. Tietze, J. Kahn does not have anything to report at this time and is willing to help anybody if needed.

2. Past President – Stephen E. Bemis Award

M. Escobedo is in charge of the Stephen E. Bemis Awards. The nominee and donation were discussed later in the agenda.

3. Co-VPs of Communications – Website Refinement

A. Tompkins reported that LinkedIn is working on the problem to approve new members. She emailed the support people and they are working on finding a solution.

J. Koch is working on the website to add Paypal to pay for memberships, luncheons, and conferences. In order to get started he needs to create a shared email address for PTC-SC and A. Tompkins said she would check on the email access and let everyone know the email address and how to access it. J. Koch will set up the link to the bank account number with B. Arko's help. B. Tietze will contact the website developer to see if he has finished with the website and he will contact J. Koch with any items that need to be done for the website to be completed.

B. Tietze brought a big box of items for S. Pilch to review and scan to continue in the effort to put historical information on the PTC-SC website. M. Escobedo also has a big box of historical information. A. Tompkins mentioned that there is limited space on the website. M. Arnoldus sent Ed Hanes and Gail Carson the history section of the website to review and he will follow-up with them on any changes or additions to this material.

J. Koch mentioned that we need access to the FTP site and need to make sure we keep the annual maintenance fee paid. Therefore, he needs to know who is hosting this site now.

B. Tietze asked if everyone wants to add links to school websites and the jobs posted portals.

S. Pilch mentioned that it would be nice to have a Resources tab that could include sites such as SIOP, HR mgmt website, and professional organizations and associations.

4. VP of Programs – Upcoming Luncheons

P. Deines reported that the next luncheon would be held at the end of May or the beginning of June. He asked if anyone knows of a speaker. B. Arko suggested an ADA speaker. P. Deines reported that the student workshop would be in September in order to increase interest in the scholarship opportunity. M. Escobedo spoke about the scholarship projects and the problem of not receiving very many applications.

5. VP of Conferences – Conference Update

J. Stiegelmar reported that the conference will be held on Friday, November 04, 2011 in Alhambra. She is working on securing the speakers. She asked for a motion to approve the \$500.00 deposit check for the conference. **D. McBride moved to approve the deposit check. M. Escobedo seconded the motion. All concurred verbally.**

6. Treasurer's Report

B. Arko reported that we have \$14,046.17.

7. Secretary

J. Smith was not present at the meeting. J. Stiegelmar recorded the official minutes in her absence.

V. New Business

1. Bemis Award Nomination

PTC-NC and WRIPAC are nominating Jeff Feuquay. Everyone agreed that they are in support of this nominee since PTC-SC does not have their own nominee this year. PTC-SC has been asked to help fund the award with a maximum donation of \$300.00 to use toward the fund. B. Tietze said that he

would get more specifics on what the award is used for. **M. Arnoldus moved to approve the \$300.00 donation. M. Escobedo seconded the motion. All concurred verbally.**

D. Denning will represent PTC-SC on the committee for the Bemis Award.

VI. Open Issues

1. There were no open issues at this time.

VII. Next Board Meeting

1. Next Board meeting to be held at the next luncheon.

VIII. Adjournment

- B. Tietze adjourned the meeting at 10:50 a.m.

Minutes submitted by: Jenni Smith (created from the recorded notes of J. Stiegelmar who attended the meeting on April 27, 2011)