

PTC-SC

Meeting Minutes

January 7, 2010

I. Call to order

Matthew Escobedo called to order the regular meeting of the PTC-SC board/officers at 7:20 p.m. on January 7, 2010 at Café Santorini in Pasadena.

II. Roll call

The following persons were present:

J. Allen	M. Mihalevsky
M. Arnoldus	J. Nabity
M. Escobedo	S. Pilch
A. Forsberg	J. Smith
D. Friedland	J. Stiegelmar
A. Gurjian	B. Tietze
J. Kahn	K. Wong

III. Old Business

1. A. Gurjian spoke about her gratitude for everyone's efforts throughout the last year in making all of the events of PTC-SC so successful.
2. Those present introduced themselves and their roles in the upcoming year.

IV. New business

1. Proposed Budget
 - a) M. Escobedo explained the proposed budget and discussed the changes made from last year's budget. He stated that the majority of the budget would be used for the luncheons/workshops and the conference.
 - b) **M. Arnoldus moved to approve the budget for 2010. A. Gurjian seconded the motion. All concurred verbally.**
2. Establishment of Website Update Committee
 - a) M. Escobedo proposed the establishment of a Website Update Committee to update the PTC-SC website and make it more user-friendly.
 - b) B. Tietze stated that he would like to be involved in the committee.
 - c) M. Mihalevsky proposed that the website should include a better resources page.
 - d) M. Arnoldus proposed that the website should include a place where people can update their information.
 - e) B. Tietze proposed that the website should have a cleaner design that would allow the user to take fewer steps to access the resources they want from the website. He also proposed that PTC-SC history be scanned and uploaded onto the website.
 - f) J. Stiegelmar proposed the possibility of including a PayPal system on the website for tracking purposes so that members and non-members

could pay for conferences and luncheons/workshops through the website.

- g) **A. Gurjian moved to approve the establishment of the Website Update Committee. B. Tietze seconded the motion. All concurred verbally.**

3. Establishment of History Preservation Committee

- a) M. Escobedo proposed the establishment of a History Preservation Committee that would work on gathering as much information as possible and interviewing senior members of PTC-SC.
- b) M. Arnoldus and D. Friedland stated that they would like to be involved in the committee.
- c) **B. Tietze moved to approve the establishment of the History Preservation Committee. M. Mihalevsky seconded the motion. All concurred verbally.**

4. Proposal to sponsor a shared event at SIOP with PTC-NC and PTC-MW

- a) M. Escobedo proposed the sponsorship of a shared event at SIOP with PTC-NC and PTC-MW.
- b) All were concerned about the lack of participation of PTC-SC members in this year's SIOP conference and whether this was a good investment due to the lack of participation.
- c) A. Gurjian agreed that the money would be better spent here within PTC-SC.
- d) M. Arnoldus agreed that his was probably not the right year to sponsor this sort of event.
- e) The consensus from all present was that it was probably not a good idea this year.
- f) M. Escobedo stated that he would get more details and information regarding possibly sponsoring only part of the event.

5. Nomination and Election of Executive Director

- a) M. Escobedo proposed the nomination and election of the Executive Director.
- b) All present discussed whether the President or the Executive Director should put together the Agenda and run the meetings.
- c) Those present nominated M. Escobedo to be the Executive Director.
- d) **M. Arnoldus moved to elect M. Escobedo as the Executive Director. B. Tietze seconded the motion. All concurred verbally.**

V. Other Business

1. Officer Reports

- a) President Elect: B. Tietze wanted to extend a hand to the VPs of Conferences and VP of Programs and offered to help in any way that he could.
- b) Co-VPs of Communications: they were not present at this meeting.

- c) VP Programs: K. Wong stated that the first luncheon/workshop will possibly be held in February. Those present discussed the possibility of moving the luncheons/workshops to a different day of the week; however, everyone agreed that Wednesdays still seem to work the best for all involved. K. Wong stated that she would look into different locations that may be a possibility for the luncheons/workshops.
- d) VP Conferences: J. Kahn and J. Nabity discussed the two options of a one day or two day conference for 2010. No final decision was made at this time.
- e) Treasurer: J. Stiegelmar discussed the possibility of purchasing a projector and P.A. system. She discussed whether the student price for membership should be reduced. B. Tietze agreed that the student price should be reduced. M. Mihalevsky suggested that student membership should be free. J. Nabity suggested that students could pay the reduced membership fee and then get into all luncheons free for the year. B. Tietze suggested a possible luncheon special for students with topics that directly relate to them. All those present discussed what kind of students would be eligible for the free student membership. M. Escobedo suggested that the topic should be tabled for now and discussed further at the next meeting.
- f) Secretary: J. Smith did not have any comments at this time.

VI. Open Issues

- 1. There were no open issues at this time.

VII. Next Board Meeting

- 1. Next Board meeting to be held at the first Luncheon/Workshop in February.

VIII. Adjournment

- B. Tietze moved to adjourn the meeting at 8:37 p.m. and M. Arnoldus seconded the motion.

Minutes submitted by: Jenni Smith