

PTC-SC

THE PERSONNEL TESTING COUNCIL OF SOUTHERN CALIFORNIA

August 2006

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Monthly Luncheon Program August 2006

Dealing with Drugs in the Workplace Presented by Mark Meyerhoff

Wednesday August 30, 2006
10:30 a.m. – 1:30 p.m.

Please make plans to join us at the August PTC-SC luncheon presentation.

This workshop is geared toward helping managers deal with the challenges relating to the impact of drugs and alcohol on the workplace environment. We will discuss when and whom an employer may test for drugs and alcohol, random drug and alcohol testing, reasonable suspicion, establishing and implementing a drug and alcohol policy.

The presenter, Mark Meyerhoff, is an associate in Liebert Cassidy Whitmore's Los Angeles office, represents clients in all types of employment matters as well as civil litigation, administrative proceedings, and arbitrations. He develops and updates personnel rules, policies, and ordinances for a number of public sector clients.

Mark continuously counsels clients on a variety of labor relations matters, including major labor disputes, strikes, unfair labor practice charges, bargaining unit disputes, and union organizing issues. He is also a member of the firm's investigations department, conducting harassment, discrimination, and disciplinary investigations in the workplace. Mark presents numerous training programs and workshops every year and has become one of the firm's most sought after trainers. Mark is a graduate of Loyola Law School.

Liebert Cassidy and Whitmore has offices in Los Angeles and San Francisco.

Luncheon will be held at:

Taix French Restaurant

1911 Sunset Blvd.
Los Angeles, CA 90026
Tel: (213) 241-2051

Registration 10:30 a.m.- 10:50 a.m.
Presentation 11:00 a.m.- 12:15 p.m.
Lunch and Networking 12:15 - 1:30

Lunch is included in the cost of workshop.

Cost: \$ 18.00 Student member
\$ 20.00 Student non-member
\$ 22.00 Member
\$ 25.00 Non-Member

If you are planning to attend, please make your R.S.V.P:

Sarah Walters
(213) 241-2051

sarah.walters@lausd.net

Registration Deadline is August 29, 2006

The Personnel Testing Council of Southern California (PTC-SC)

presents 2006 Fall Conference

“Broad Spectrum: The Latest and Greatest in Assessment, Development, & Retention”

The conference will feature distinguished presenters covering diversity of topics:

- Mark Hammer, Sr. Research Analyst, Public Service Commission of Canada, *“The Phenomenology of Competitions: The Subjective Experience of Applying for a Job & Picking Someone”*
- Gary Kaufman, Owner, Human Resources Consulting, *“So You Want To Be an Expert Witness? Tips for Walking in a Mine Field”*
- Jeff Quinn, Senior Vice President, Aon Consulting, *“Executive Onboarding: Accelerating Success & Managing the Risk of Failure”*
- Deborah Gebhardt, President, Human Performance Systems, Inc., *“Physical Performance Testing: How to Avoid the Pitfalls”*
- Patrick R. Powaser, Internal Consultant, Occidental Petroleum Corporation, *“Action Learning: Your Best Bet for Developing Employees & Solving Company Issues”*
- Reid Klion, Chief Science Officer & Co-Founder, Performance Assessment Network, *“Web-Based Assessment: Current Status & Future Directions”*
- Charlie Brooks, HR Strategy Manager, Georgia Merit System, *“Talent Management: An Integrated, Competency-based Approach to Workforce Acquisition, Development, & Retention.”*

You may view complete description of presentations at the PTC-SC website,

<http://www.ipmaac.org/ptcsc/conferences/> and [“Click here to download the conference flyer”](#)

The PTC – SC 2006 Fall Conference will be held on October 5th and 6th, 2006, at the Portofino Hotel & Yacht Club in Redondo Beach, CA.

Click <http://www.ipmaac.org/ptcsc/conferences/registration.shtml> to register for the conference.

Hotel Information

The Portofino Hotel & Yacht Club
260 Portofino Way
Redondo Beach, CA 90277
(310) 379 - 8481

Reservations for Overnight Accommodations:
(800) 468 - 4292.

Hotel parking will be validated. All day self parking will be discounted to \$10.00 per day.

Breakfast and lunch will be included in the price of the conference for Thursday, and breakfast will be included for Friday.

Price: PTC members- \$195

Non members- \$235

PTC student members- \$110

Student non members- \$130

STUDENT DISCOUNT AVAILABLE! There is a \$20 discount per student for groups of four or more from the same school attending the conference!

Make Checks Payable to *“Personnel Testing Council”* and mail them to:

Personnel Testing Council
Attn: **Jose Siu**
Personnel Selection Branch
Los Angeles Unified School District
1543 Shatto Street
Los Angeles, CA 90017
(213) 353-4239
jose.siu@lausd.net

Individuals being sought for 2007 PTC Officer positions

It is time to start planning and forming next year's team of officers and board members. The active involvement of PTC members is critical for the continued success of PTC programs and can be a valuable experience for those willing to contribute their time and effort to PTC. Interested individuals may co-chair all officer positions with the exception of Director-at-Large and President-Elect. In recognition of the work contributed by officers to PTC, officers are not required to pay to attend luncheon meetings or conferences. If two individuals co-chair the office, this benefit is also shared. A description of each officer position is as follows:

PTC Officer Descriptions

Director- At- Large

If you have a good understanding of PTC's mission and goals, and possess a strong background in personnel testing and selection, the Director-At-Large position is for you. All powers of PTC are exercised under the authority of the Executive Board, operationally and legally. The Executive Board approves the annual budget, sets policies for the organization, and takes public positions for the organization. There are nine (9) Executive Board members: six (6) Directors-At-Large, the President, the Past President and the President-Elect.

President-Elect (three-year term)

As President-Elect you will have the opportunity to "learn the ropes" before assuming the Presidency in the following year. The President-Elect presides over PTC events in the President's absences, prepares objectives and a proposed budget for the following year, chairs the nominations committee and votes as a member of the Executive Board. Upon assuming office of President, the incumbent is responsible for presiding at PTC events, appointing committee chairs, implementing Board-approved programs and expenditures, and approving programs and related activities. In the third year of term, the person becomes Past President and remains a voting member of the Executive Board.

Vice President - Programs (one-year term)

The Vice President for Programs generates ideas for speakers and arranges for speakers at the nine regular monthly luncheon meetings. In addition to introducing the speakers, the Vice President presides at meetings in the absences of the President and President-Elect.

Vice President – Conferences (one-year term)

The Vice President for Conferences arranges the program for the Spring and Fall Conferences, including developing the program concept, arranging for speakers, determining the location and arranging social activities.

Vice President – Publications (one-year term)

The Vice President for Publications obtains material, edits and publishes the PTC newsletter and all other PTC publications. The VP for Publications must distribute publications to the members of PTC.

Vice President – Web Page (one-year term)

The Vice President for Web Page is responsible for designing and maintaining the PTC Internet website. The Vice President ensures the information on the website is current and accurate. In addition to making content modifications, the VP of Web Page can also change the design and functions of the web page, as needed.

Treasurer (one-year term)

The Treasurer keeps all financial records and is responsible for all moneys, and deposits them as approved by the Executive Board. The Treasurer pays all bills and collects payment for PTC events; bills and receives dues from members; prepares and submits periodic reports to the Executive Board; and is responsible for filing PTC's tax returns.

Secretary (one-year term)

The Secretary maintains mailing lists of current members, Board members and officers; prepares and distributes to paid members a current copy of the Membership Directory and bylaws; mails PTC announcements to members, Board members and officers. The Secretary also records and distributes minutes for the Executive Board and officer meetings.

2007 Nomination Committee

*If you, or someone you know of, is interested in such extraordinary opportunity as to chair or (or co-chair) a PTC position for the 2007 term, please contact 2007 Nomination Committee by **August 30, 2006**. Further, nominations are open for four (4) gratifying Directors-at-large positions this year. Send or e-mail your nomination form and qualification statement (available from members of the 2007 Nomination Committee) to one of the Committee members listed below. Nominations will also be accepted from the floor at the August PTC Luncheon and/or by telephone to a member of the Nomination Committee.*

The Nomination Committee will prepare an official ballot to be sent to PTC/SC members in September. The result of the election will be announced in October 2006.

Anna Forsberg
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La Puente, CA 91746
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(626) 931-7982

Bemis Memorial Award Nominee

The nominee for the 2006 Bemis Memorial Award from PTC-SC was Kristine Smith. At the June IP-MAAC Conference in Las Vegas, Nevada, the Bemis Award winner was announced. Congratulations to Michael Willihnganz!

Mike Willihnganz has worked in the human resources profession for more than 20 years. His experience includes work at the state government and county government levels

as well as experience at an electric utility. Mike is now a Director of Research and Development for CPS Human Resource Services.

This award is given annually to a professional practitioner who most nearly emulates the three primary qualities for which Stephen E. Bemis is remembered:

- 1) on-going commitment to the principles of merit and fairness;
- 2) an impact in the field by their practical;

3) contribution(s) that have either resulted in an improved or a new procedure; and commitment to assisting fellow practitioners, being available to them, and freely calling on them.

Along with granting his wisdom and leadership, Mr. Willingantz's special role in introducing the value of situational judgment tests to public agencies has been acknowledged.

September Luncheon

September PTC-SC Luncheon meeting is scheduled for Wednesday, **September 20, 2006**. The September Luncheon will feature Dr. Ed Hane presenting Development of Situational Judgment Test Items. Watch for more details in the upcoming program flyer.

Update of 2006 Directors-at-large Election

The PTC Board met on June 21, 2006 and reviewed the results of 2006 Directors-at-large Elections. As a result, the motion to allow two current Board members to continue the term until December 2006 was approved. Therefore, for the 2007 Call for Nominations there are four (4) Directors-at-Large openings: two (2) for a 4-year term and two (2) for a 3-year term.

***PTC - SC
WELCOMES NEW MEMBERS***

***We're on the Web!
<http://www.ipmaac.org/ptcsc>***

**Personnel Testing Council of Southern
California**